Carlton Park Community Club
3100 Dunn Drive
Prince Albert, Sask. S6V 7L2
306-764-1133

Rental Agreement as of 2022

This Agreement made in duplicate this_____day of _____20____
(day) (month) (year)

Between the **Carlton Park Community Club** (Hereinafter referred to as "The Club" and _____Date rented_____
(Date of function)

_____
(Name,address and telephone of renter)

Person of Organization using the premises known as Carlton Park Community Club shall be responsible for the following conditions hereto set forth and shall agree to abide by these rules and regulations.

Date and Time of Use and Rates. (note: dates and times could vary)

Hall Rental:

$150.00 per Week Day (Monday - Thursday) **8:00 am to 5:00 pm**
$250.00 per Weekend Day (Friday, Saturday or Sunday)
$500.00 Weekend Pkg (Friday – ends Sunday at 3:00 pm)
(These rates include the use of microphone and std Wi Fi.)
Use of **Kitchen** is included in the above rental – price **$100.00 cleanup fee** will be imposed if **not Cleaned.**

Also Available:

$25.00 - Live Streaming
$50.00 – Portable Blue Tooth Speaker System

Hall Capacity:

Seating Only no Tables or no Alcohol - 290
Seating with Tables no Alcohol – 230
Seating with Alcohol Served Table and Chairs – 186

Renters Responsibility to purchase **Liquor License**

Meeting Room Rental:

$75.00 per Day
$150.00 per Day with 1 hr Ice Rental
(Overhead Projector included in Rental)

Meeting Room Capacity:

Seating with Tables no Alcohol - 54
Seating with Alcohol Served Table and Chairs - 42

Renters Responsibility to purchase **Liquor License**

Conditions of Rental:

The hall shall not be considered rented until the sum of **$200.00 cheque, certified cheque, money order or E Transfer** is received in advance. This deposit is **non-refundable** in instances of cancellation, unless the hall can be rented again for that date.
The hall is rented on a "**first come, first served"** basis.
Damage Deposit of $300.00 must be taken and will be returned after rental is complete and caretaker has performed his inspection of the premises and grounds.
It is hereby agreed that The Club shall reserve the right to determine the number of security and/ or police personnel to ensure the proper conduct of the performance of patrons of the function as rented or referred to within this document. Any of those costs will be borne by the renter.

The Renter covenants and agrees with The Club that he/she will indemnify and save harmless The Club in respect of all liabilities, damages, costs, fines, suits or action growing out of:

Any breach, violation or non-performance or any covenant or provision hereof on the part of the renter.
Any damage to property occasioned by the use and occupation of the premises.
Any injury or sickness to persons, including death resulting at any time there from, occurring or originating in or about the premises.

Renter Responsibilities:

Carton Park Community Club is a **smoke free facility as governed by the Prince Albert City Bylaw #8 of 1998. Absolutely NO SMOKING anywhere inside the facilities. Renters must follow the Hall or Meeting Room Capacity in accordance with rental type.**

Arrange with The Club representative prior to the date as to how the hall is to be set up.

The Club has provided hooks on the walls and in ceiling for your use.

Absolutely no nails, tape, tacks or candlesticks. (only floating candles in bowls are allowed).

No confetti, glitter, feathers or other small decorations allowed in the hall.

Spills must be mopped up as the night goes on and after the function.

Renter to supply own tea towels, dishcloths, bowls, utensils, plates, dish soap and table cloths.

Kitchen swept, counters cleaned, stoves wiped, ovens left clean, coffee urns cleaned and sink rinsed out. Fee will be imposed if not cleaned.

Bar area wiped cleaned. Bar supplies cleaned and left on the bar.

All tabletops must be wiped clean with soap and water (**do not put tables away.)**

Chairs to be stacked in piles of 8.

Both bathrooms must be checked for damage. Urinals and toilets must be flushed.

Any **Vomit** present in the hall including the bathrooms will result in loss of entire damage deposit.

All floors must be swept, including bathroom's and kitchen.

All garbage cans including the bathroom's are to be emptied and bags taken out to the dumpsters.

Please turn the heat down or the air-conditioners if adjusted. (please leave at 65)

Turn off lights. Please remember you are responsible for the hall.

Make sure all doors are closed and locked when you leave.

Renters responsible for cleaning up the parking lot of any bottles, cans, garbage, cigarette butts, etc. as a result of the rental.

Please report to the caretaker any problems, concerns, missing supplies, **Damage,** etc. the following day.

Your damage deposit will be forfeited and extra charges may apply if the above renter responsibilities are not carried out.

Damage deposit will be returned after approval, once a final inspection meeting has been done with a Carlton Park Community Club representative.

If there are excessive Damages the Renter agrees to payout any additional costs over and above the Damaged Deposit received.

I have read this list and understand these policies are my responsibility _____

(signature of renter)

Type of Function: _____

$_____

*Renter will be of 19 years of age or older otherwise a parent/guardian will be in charge of signing and responsible for the actions carried out by the use of the Carlton Park Community Facility.

ID may be required.

Extras:

Blue Tooth Sound System $50.00 $_____

Live Streaming $25.00 $_____

Total Rental Amount Owing $_____ Cheque/MO/E-Transfer

Less Deposit $_____

_____

Plus Damage Deposit $_____

Balance Owing $_____